

**Minutes of Board Meeting of the Penistone FM Board held 9th April 2018  
at Unit 7 Penistone 1, Penistone**

Present: K.Barna (K.B.)  
S.Dobson (S.D.)  
D.Holmes (D.H.)  
B.Robinson (B.R.)  
M. Sugden (M.S.)

Apologies: A.Millner, J Ruston

The meeting opened at 20.30hrs.

KB was in the chair for this meeting.

**Meeting Opening**

1.a Apologies – A.M. & J R

1.b Minutes of Board Meeting 12th of March – approved.

1.c Matters arising Meeting on 12th of March –

B.R. informed the board that the number on line listeners had been increased to 100 for the Tour of Yorkshire.

Reports to Note – the reports issued were taken as read apart from the following points:

**Station Directors & HR Report (M.S.)**

Taken as read apart from

B.R. informed the board that the equipment on the report had still to be purchased.

M.S. – informed the board about discussions with the landlord on the renewal of the lease.

M.S. – reported on the failure of a grant application to replace the “desk” in the main studio.

Action – M.S. to contact the funder to explain what the “desk” is and its role in the station.

**Grant Funding Report (A.M.)**

Taken as read

**OB Report (A.M.)**

Taken as read apart from

B.R. reported that there were a number of mistakes in the timings and equipment requirements for the events detailed in the report.

The board discussed and asked A.M. to update the list.

Action A.M.

**Speech Output, Programming, Advertising, News and Community Engagement Report (S.D. / J.R.)**

Taken as read apart from

S.D. informed the board of another potential advertiser who had made contact.

**Compliance (D.H.)**

Taken as read

**IT Webstreaming Reports (AM)**

Taken as read

**P.R. Social Media and Website Content Report (J.R.)**

No report

**Technical Report (BR)**

Taken as read apart from

B.R. informed the board that he had installed a new video card in the machine.

**Health & Safety Report (BR)**

Taken as read apart from

B.R. – reported that he had not received any response on Fire Alarm test failure of S1 sounder.

S.D. – updated the board on who the person in charge of the fire alarms now was. He has been told about the sounder failure.

**Finance Report (KB)**

No report apart from:

K.B. asked for board approval of the Draft Accounts. The board approved the draft of the accounts.

**3. Matters for Discussion**

None

**A.O.B.**

**M.S.** – A.M. sent something round about a student taking work experience.

The board discussed and decided not to pursue this due to lack of resources to support the person.

**B.R.** – proposed that we form a CIC to produce community focused video's for local groups.

The board discussed and agreed we did this.

Action - B.R. to investigate and purchase domain names.

**D.H.** – informed the board that the Rewind Extra No 1's was playing songs are outside the 50's, 60's and 70's. D.H. proposed we drop the No 1's as a specific Rewind.

**M.S.** – proposed it was rebranded as classic No 1's and schedule less often.

The board agreed to this change.

**S.D.** - No

**K.B.** – No

Meeting closed at 21:55 hrs

Next Meeting Tuesday 8th of May 20.00