

**Minutes of Board Meeting of the Penistone FM Board held 3rd September 2018
at Unit 7 Penistone 1, Penistone**

Present: S.Dobson (S.D.)
D.Holmes (D.H.)
A.Millner (A.M.)
J.Ruston (J.R.)
M. Sugden (M.S.)
B Robinson (BR)

Apologies: K Barna (KB)

The meeting opened at 20.15hrs.

AM was in the chair for this meeting.

Meeting Opening

1.a Apologies – K.B.

1.b Minutes of Board Meeting 6th August – approved.

1.c Matters arising from the meeting on 6th August

A.M. has booked volunteers meeting at Waggon and Horses Oxspring Monday 22nd October.

Reports to Note – the reports issued were taken as read apart from the following points:

Station Directors & HR Report (M.S.)

Taken as read apart from

M.S. mentioned he thought we had put CIC on hold for a review of the charitable purpose and benefit to the community.

Penistone FM Media Report (B.R.)

B.R. mentioned CMA Streaming Report, 15th September. Also view his Media Report.

Speech Output, Programming, Advertising, Grant Funding, News and Community Engagement Report (S.D. / J.R.)

Taken as read.

August interviews completed 7, which is the lowest for many years.

OB Report (A.M.)

Taken as read apart from

A.M. confirmed Gala event booking and picking up arrangements.

Compliance (D.H.)

Taken as read apart from

D.H reported that the Ofcom renewal application had to be resubmitted following errors submitted by one of the directors. Ofcom will grant License extension till June 22nd 2024.

M.S will now speak to the landlord about the renewal of the lease.

IT Web streaming Reports (AM)

Taken as read apart from

Action A.M. to compact the database - All databases compacted. Follow up technical support to resolve issues with Myriad.

P.R. Social Media and Website Content Report (J.R.)

Taken as read

Technical Report (BR)

Taken as read

Health & Safety Report (BR)

Taken as read

Finance Report (KB)

Taken as read

3. Matters for Discussion

1. OfCom Coverage extension (to Stocksbridge and Deepcar). D.H advised we can only apply for one or the other (Coverage extension or Power increase in Transmitter)
2. Power for existing transmitter. D.H advised that given we had already progressed this application earlier, this is our application to Ofcom. Coverage extension will now be delayed until Ofcom review, hopefully in 2019.
3. SS/DAB Radio – Expressions of interest. It was agreed that we submit and EOI for Penistone Mux.

A.O.B.

A.M. – No

J.R. – No

D.H. – No

M.S. – No

S.D. – No.

Meeting closed at 22:03 hrs **Next Meeting Monday 22nd October, following the Volunteers evening event. This meeting did not take place.**