

**Minutes of Board Meeting of the Penistone FM Board held 6<sup>th</sup> August 2018  
at Unit 7 Penistone 1, Penistone**

Present: S.Dobson (S.D.)  
D.Holmes (D.H.)  
A.Millner (A.M.)  
J.Ruston (J.R.)  
M. Sugden (M.S.)

Apologies: B Robinson

The meeting opened at 20.15hrs.

K.B. was in the chair for this meeting.

Meeting Opening

1.a Apologies – B.R.

1.b Minutes of Board Meeting 2<sup>nd</sup> of July – approved.

1.c Matters arising Meeting on 2nd of July

A.M. not able to organise volunteers meeting to reschedule to September.

S.D. Speech Output – Power to Change bid rejected.

S.D. Tesco Bags for Funding updated in this months report.

S.D. reported that the banner above Tesco does not include a mobile phone number so it does not need to be replaced.

S.D. OB report spoken to J.H. about a history feature again.

**Reports to Note** – the reports issued were taken as read apart from the following points:

**Station Directors & HR Report (M.S.)**

Taken as read apart from

M.S. landlord contacted them about the lease renewal again.

D.H. Ofcom have been asked for an indication of when the licence renewal will be approved.

**Speech Output, Programming, Advertising, Grant Funding, News and Community  
Engagement Report (S.D. / J.R.)**

Taken as read apart from

S.D. updated the board that:

Advertising – one of the tenants is keen to come on board.

Ackworth Steam Fair fed back and loved the advert.

Grant Funding – Golden Bottle Trust been in touch with them about the video. Opening date was 23<sup>rd</sup> July but fully subscribed.

Tesco Bags for Help applied for

SYCF – 2 funds applied for loneliness and youth action.

BMBC Youth – applying for Youth Training funding.

**OB Report (A.M.)**

Taken as read apart from

A.M. need to pay for the 4 tickets using the BACS details on the Booking form which he had emailed earlier.

Action K.B.

**Compliance (D.H.)**

Taken as read

**IT Web streaming Reports (AM)**

Taken as read apart from

A.M. webstream has been stable apart from resetting OCP which has sometimes not worked without updating the server.

Action A.M. to compact the database.

**P.R. Social Media and Website Content Report (J.R.)**

Taken as read

**Technical Report (BR)**

Taken as read

**Health & Safety Report (BR)**

Taken as read

M.S. Fire alarm went off on Sunday some confusion over who was the key holder.

**Finance Report (KB)**

Taken as read

**3. Matters for Discussion**

1. OfCom Coverage extension (to Stocksbridge and Deepcar)

D.H. – power for existing transmitter. A.M. keen to increase the power. Discussed with Paul who knows that 100 watts is now the norm. We have asked for 100 watts each plane. This does not help transmitting to Stocksbridge. Paul has made the application to Ofcom for us.

D.H. Stocksbridge – we looked at Stockbridge Leisure Centre but coverage is not great from here. Paul asked to find the optimal place for a transmitter.

D.H. – costs – use stick areal from Hill Top but that is tuned to 95.7fm – need to buy another areal. - £600

Tuner – specialist re broadcast transmitter required to do this properly - £2k  
Transmitter - £1,500  
Other bits - £500  
Installation - £1,000

A.M. – approach potential sponsors about funding some of this.

**A.O.B.**

**A.M. – No**

**J.R. – No**

**D.H. – Equipment – PG has some Mike Processors - £130 each we need 2. Board agreed.  
Action D.H. to purchase.**

**M.S. – No**

**S.D. – No**

**K.B. – No**

Meeting closed at 22:15 hrs **Next Meeting Monday 3<sup>rd</sup> of September 20.00**