

## **Minutes of an Interim Board Meeting of the Penistone FM Board held remotely on the 26<sup>th</sup> of May 2020**

Present:       K.Barna (K.B.)       S.Dobson (S.D.)  
                  D.Holmes (D.H.)     A.Millner (A.M.)  
                  B.Robinson (B.R.)    C.O'Rourke (C.O.)  
                  J. Ruston (J.R.)      M. Sugden (M.S.)

The meeting opened at 19.30 hrs.

K.B. was in the chair for this meeting.

### **Meeting Opening**

1.a Apologies – none

1.b Minutes of Board Meeting – the minutes of the meeting held on the 12<sup>th</sup> of May were approved.

1.c Matters arising – there were no matters arising.

The normal order of business was suspended to allow the board time to discuss the issues raised by the national lockdown which was imposed on the 23<sup>rd</sup> of March.

During the meeting the board discussed progress around

### **Working from Home**

K.B. reported that the Hand Sanitizer gel had arrived. Adding that the delivery date for the Hand Sanitizer dispensers had been put back by three weeks and that they were unlikely to arrive before the final weeks in June.

The board decided to buy some large bottles and individual bottles of hand sanitizer from local supermarkets as and when they were available.

The board discussed the outline plans for a return of volunteers to the studio.

Action A.M. to draft the current proposals for the rules around this for the board to discuss via email.

### **Other Business**

M.S. updated the board with the issues that lockdown was causing for the implementation of the grant work. These centred around the availability of tradespeople to produce some of the key components.

VJ Day – it was agreed that all we could do at this stage was to promote the fact that it was in August.

Meeting closed at 20:30 hrs

**Next Meeting** – date agreed for the **9<sup>th</sup> June 2020**.