

Minutes of a Board Meeting of the Penistone FM Board held remotely on the 19th of October 2020

Present: K.Barna (K.B.) S.Dobson (S.D.)
 D.Holmes (D.H.)
 B.Robinson (B.R.) C.O'Rourke (C.O.)
 J. Ruston (J.R.) M. Sugden (M.S.)

The meeting opened at 19.00 hrs.

K.B. was in the chair for this meeting.

Meeting Opening

1.a Apologies – A Millner (A.M.)

1.b Minutes of Board Meeting – the minutes of the meeting held on the 28th of September were approved.

1.c Matters arising –

M.S. reported that the Local Radio Day had been well received.

B.R. reported that the Comms Cabinet had been moved and the replacement RDS tuner had been installed.

Reports to Note – the reports issued were taken as read apart from the following points:

Station Directors & HR Report (M.S.)

Taken as read apart from

M.S. informed the board that the local council were now carrying out DBS checks. As this was in the centre of Barnsley it would make it easier for those needing to take documents for verification.

Training & Development (C.O.)

Taken as read

Penistone Media Report B.R.

Taken as read

OB Report (A.M.)

Taken as read apart from

The board discussed the requirements of the community for supporting Armistice Day. The board decided that we would support live programming on the day; recording an interview about the day outside the local British Legion Club.

Action S.D. to contact the club to organise this.

Compliance (D.H.)

Taken as read

Speech Output, Programming, Advertising, Grant Funding, News and Community Engagement Report (S.D.)

Taken as read apart from

S.D. informed the board that he had received a request from a local business to do an OB from outside their premises and to stream it live on their Facebook account.

The board decided against supporting this because of the technical and volunteer capacity issues involved in delivering it.

IT Web Streaming Reports (AM)

Taken as read

P.R. Social Media and Website Content Report (J.R.)

Taken as read

Technical Report (BR)

Taken as read

Health & Safety Report (BR)

Taken as read

Finance Report (KB)

Taken as read

3. Matters for Discussion

DAB (M.S.) reported that the meeting with the organisation we were supporting in their application had taken place on the 29th of September. There were no issues to report from that and it was now a case of waiting to see if the application was successful.

A.O.B.

B.R. raised a question about the scheduling of the Classical Programme. The board agreed S.D. should continue to voice track the show and that it should remain in the schedule.

The meeting closed at 20:30 hrs

Next Meeting – date agreed for the **16th November 2020**.