

Minutes of a Board Meeting of the Penistone FM Board held remotely on the 28th of September 2020

Present: K.Barna (K.B.) S.Dobson (S.D.)
 D.Holmes (D.H.) A.Millner (A.M.)
 B.Robinson (B.R.) C.O'Rourke (C.O.)
 J. Ruston (J.R.) M. Sugden (M.S.)

The meeting opened at 19.00 hrs.

K.B. was in the chair for this meeting.

Meeting Opening

1.a Apologies – none

1.b Minutes of Board Meeting – the minutes of the meeting held on the 1st of September were approved.

1.c Matters arising – none.

Reports to Note – the reports issued were taken as read apart from the following points:

Station Directors & HR Report (M.S.)

Taken as read apart from

M.S. reported that S1 was almost finished.

B.R. informed the board that they would be filming a trailer for the funder who had supported the work.

Training & Development (C.O.)

Taken as read apart from

C.O. updated the board on a request from one volunteer to change the time of their show.

Action C.O. to update the schedule and send it to the board.

C.O. also updated the board on the progress of other trainees.

Penistone Media Report B.R.

Taken as read

OB Report (A.M.)

Taken as read

Compliance (D.H.)

Taken as read

Speech Output, Programming, Advertising, Grant Funding, News and Community Engagement Report (S.D.)

Taken as read

IT Web Streaming Reports (AM)

Taken as read

P.R. Social Media and Website Content Report (J.R.)

Taken as read

Technical Report (BR)

Taken as read apart from

M.S. informed the board that Myriad Version 5 was to be installed on the 5th of October.

A.M. added to this that there was a team available to support the upgrade of the system.

B.R. informed the board that the Communication Cabinet was going to be re located to the transmitter site to replace the equipment currently in use there.

Health & Safety Report (BR)

Taken as read

Finance Report (KB)

Taken as read

3. Matters for Discussion

DAB (M.S.) reported that during the day he had been contacted by the organisation whose application we were supporting. The calls had been about

- Organising a meeting with other organisations involved in their application.
- An offer of a zero cost 5% corporate director shareholding in the organisation and
- A discounted rate for being on the multi plex.

The board agreed M.S. should attend the meeting that was being arranged.

The board discussed the offer of the corporate director shareholding and voted unanimously to accept the offer and the offer of the discounted rate.

Local Radio Day (M.S.)

The board discussed how it could best support the day. The board agreed to collect Vox Pops which would be broadcast on the day.

A.O.B.

There was no other business.

The meeting closed at 20:45 hrs

Next Meeting – date agreed for the 19th October 2020.