

Minutes of a Board Meeting of the Penistone FM Board held remotely on the 21st of February 2022

Present: K.Barna (K.B.) S.Dobson (S.D.) C.O'Rourke (C.O.)
 J. Ruston (J.R.) M. Sugden (M.S.)

The meeting opened at 19.00 hrs.

K.B. was in the chair for this meeting.

Meeting Opening

1.a Apologies – A.M. and B.R.

1.b Minutes of Board Meeting – the minutes of the meeting held on the 24th of January were approved.

1.c Matters arising –

K.B. – reported that the Tesco Banner was picked up from Simply Signs.

S.D. – added that Tesco did not want us to drill in to the wall to instal it.

Reports to Note – the reports issued were taken as read apart from the following points:

Station Directors & HR & Compliance Report (M.S.)

Taken as read apart from

M.S. – reported that he had ordered a pull up banner for the Sports Show. This would give a good backdrop for recording video's.

M.S. – informed the board that Ofcom should make a decision about the range extension application in March.

Training & Development (C.O.)

Taken as read apart from

S.D. enquired how is Ian Goddard was doing on Sunday's?

C.O. reported on the progress of training and requests from a volunteer to change their on air time.

The Board agreed to this request.

C.O. – reported that one of the Active Minds trainees was going to continue and do interview training.

Penistone Media Report (B.R.)

No report

OB Report (A.M.)

No report

IT Web Streaming (AM)

No report

Fundraising (AM)

No report

Advertising (JR)

Taken as read apart from

J.R. – reported that overall in terms of the local economy advertising spend was very tight. Adding that one of our long term advertisers had decided not to renew their advertising with us.

S.D. – asked J.R. is she had any information on whether one of our advertisers wanted to change their advert.

Action J.R. to contact the advertiser and report back to S.D.

P.R. Social Media and Website Content Report (J.R.)

Taken as read

Speech Output & Community News (S.D.)

Taken as read

Health & Safety Report (BR)

No report

Technical Report (BR)

No report

Programming Report (BR)

No Report

Finance Report (KB)

Taken as read apart from

K.B. – outlined the potential impact on the stations financial position from the loss of advertisers.

3. Matters for Discussion –

The matters to be discussed had been covered elsewhere on the agenda.

A.O.B.

There was no A.O.B.

Meeting closed at 20.30

Next Board Meeting – date agreed for **Tuesday** the 29th of March **2022**.