

## **Minutes of a Board Meeting of the Penistone FM Board held remotely on the 6<sup>th</sup> of June 2022**

Present: S.Dobson (S.D.) B.Robinson (B.R.) J. Ruston (J.R.) M. Sugden (M.S.) Cera O'Rourke (C.O.)

The meeting opened at 19.00 hrs.

AM was in the chair for this meeting.

### **Meeting Opening**

1.a Apologies – KB

1.b Minutes of Board Meeting – the minutes of the meeting held on the 16<sup>th</sup> of May were approved.

1.c Matters arising –

M.S. – reported that with regard to the complaint against a volunteer he had still not heard anything more from the complainant.

**Reports to Note** – the reports issued were taken as read apart from the following points:

### **Station Directors & HR & Compliance Report (M.S.)**

Taken as read

### **Training & Development (C.O.)**

Taken as read

### **Penistone Media Report B.R.**

Taken as read

### **OB Report (A.M.)**

Taken as read apart from

B.R. – reported that he was still to receive the details for Stocksbridge Summer Fair from the organisers.

### **IT Web Streaming (AM)**

Taken as read

### **Fundraising (AM)**

Taken as read apart from

M.S. – updated the board on the grant applications currently being completed.

A.M. reported back on the additional funding streams B.R. had informed the board of at the last meeting. A.M. reported that it was difficult to see how we could meet the requirements of some of the funders.

**Action A.M.** – to focus on the ones where we could meet the objectives.

**Advertising (JR)**

Taken as read apart from:

J.R. – reported that all of the advertisers due for renewal had renewed.

**P.R. Social Media and Website Content Report (J.R.)**

Taken as read

**Speech Output & Community News (S.D.)**

Taken as read apart from

S.R. reported that there were a number of the revised scripts still outstanding.

**Action K.B.** to send revised scripts.

**Health & Safety Report (BR)**

Taken as read

**Technical Report (BR)**

Taken as read

B.R. reported that the logger computer was not taking updates. Adding that K.B. could now RVT successfully, and that we needed a funding bid for replacement computers.

**Action A.M.** – to identify any funds which might support this requirement.

**Programming Report (BR)**

Taken as Read

**Finance Report (KB)**

Taken as read

**3. Matters for Discussion –**

Stockbridge Extension (M.S) – reported back to the board on the progress made with different external stakeholders.

**Volunteer Evening (M.S.)**

M.S. – reported that 14 volunteers had attended, adding that there was positive feed back on the news of the Stocksbridge.

**Advert Scheduling (B.R.)**

B.R. – reported that he had changed to the system to schedule three adverts per break.

**Grant funding (A.M.)**

AM – reported that he was going to investigate the Sheffield City Council grant.

**A.O.B.**

AM – reported that he had attempted contact with former presenter but no response to date.

B.R.– enquired if we had got a Tesco SIM Card or had KB investigated it. Adding that we would need to perform tests before we made a change.

M.S.– reported that a presenter was due to return but he had still to receive their confirmation of when this would be.

CO – reported that the Mental Health Hour would restart in September.

Meeting closed at 8:40 p.m.

**Next Board Meeting – Monday 11<sup>th</sup> of July 2022.**