

Minutes of a Board Meeting of the Penistone FM Board held at Unit 7 on the 6th of September 2022

Present: S.Dobson (S.D.) B.Robinson (B.R.) J. Ruston (J.R.) M. Sugden (M.S.)
S.Wilson (S.W) K.Barna (K.B)

The meeting opened at 19.30 hrs.

K.B. was in the chair for this meeting.

1.a Apologies –

1.b Minutes of Board Meeting – the minutes of the meeting held on the 8th of August were approved.

1.c Matters arising –

S.D. – reported that we still only had two voices on the auto weather cart. He asked for people to volunteer to record the message.

M.S. – requested that S.D. leave the script in the studio so people knew what say and we could maintain consistency.

Action - S.D. to leave the script in the studio.

S.D. – updated the board that from the minutes on the Technical Report – that he had brought a SIM card in. S.D. asked if it had worked.

B.R. – reported that he had tried it on the i-Phone but it would not talk to the system.

S.W. – added that he had an android the station could use and that he would bring it in.

Reports to Note – the reports issued were taken as read apart from the following points:

Station Directors & HR & Compliance Report (M.S.)

Taken as read

Training & Development (M.S.)

Taken as read apart from:

M.S. - updated the board on the results of the initial interviews of applicants. The number of people waiting has now changed. M.S. also reported the change to the training timetable.

M.S. - reported he had asked one past trainee for a case study of their training journey.

B.R. – added that he thought we needed a bank of case studies to use as evidence for funders. The board agreed.

M.S. – requested that we set a date up to have an open evening for other volunteer groups.

S.W. – volunteered to contact them.

Action S.W. to contact them.

Penistone Media Report B.R.

Taken as read

OB Report (A.M.)

Taken as read apart from:

A.M. – reported he had bought two more tickets for the Penistone Agricultural Show which took our total up to 8.

B.R. – informed the board that people needed to meet at 7.00 a.m. on the showground to set up.

The board discussed the timing and requirements for the other outside broadcasts that year.

Action M.S. – to inform the other volunteers about the events and how much support we would need for each one.

IT Web Streaming (AM)

Taken as read

Fundraising (AM)

Taken as read apart from:

A.M. – reported back on his visit to some funding organisations about the level of the grants and the commitments behind each one.

Advertising (JR)

Taken as read apart from:

J.R. – reported one advertisers that looked like they were not going to renew their advertising packages.

The board discussed and decided that if they could not be persuaded to stay then their adverts should be dropped from the schedule at the end of their contracts.

Speech Output & Community News (S.D.)

Taken as read apart from:

S.D. – reported that S.W. had done two interviews.

Health & Safety Report (BR)

Taken as read

Technical Report (BR)

Taken as read apart from:

A.M. – reported there were some problems with the loggers that B.R. had sorted out.

B.R. – explained that one failed and he replaced that but he did not think that the original logger would be long before it failed.

S.D. – asked if we needed two loggers.

B.R. – replied that one of them was a small piece of kit that saves its information to the NAS.

Action B.R. to monitor the equipment.

Programming Report (BR)

Taken as read

Finance Report (KB)

Taken as read

3. Matters for Discussion –

Stockbridge Extension (M.S)

M.S. – reported on the progress that had been made in terms of Planning and Funding applications.

A.O.B.

There was no A.O.B.

Meeting closed at 21.30

**Next Board Meeting – Tuesday 11th of October 2022. At Penistone FM studio – via zoom.
7.00 p.m.**