

Minutes of a Board Meeting of the Penistone FM Board held remotely on the 7th of February 2023

Present: S.Dobson (S.D.) B.Robinson (B.R.) M. Sugden (M.S.) J. Ruston (J.R)
A.Millner (A.M.)

The meeting opened at 19.15 hrs.

AM. was in the chair for this meeting.

1.a Apologies – KB

1.b Minutes of Board Meeting – the minutes of the meeting held on the 10th January were approved.

1.c Matters arising –

BR – reported back that the problem with the PA was in fact a problem with his laptop

Reports to Note – the reports issued were taken as read apart from the following points:

Station Directors & HR & Compliance Report Training & Development (M.S.)

Taken as read apart from:

M.S. – reported that Pen 41 Club were to visit the station on the 16th February. M.S., B.R. and J.R. were to host them.

MS – reported that a proposed rent increase was being discussed with the landlord.

Penistone Media Report B.R.

Taken as read apart from:

B.R. – reported that the clerk of the course for the proposed Rally in December will be contacting the station for help to promote the event.

OB Report (B.R.)

Taken as read apart from:

B.R. – reported that at the Mayors Gala event meeting, he had pre-booked a tent and agreed we would support by promoting the event.

I.T. – Webstreaming (A.M.)

Taken as read:

Fundraising – (A.M.)

Taken as read:

Advertising (J.R.)

Taken as read:

P.R. Social Media – (J.R.)

Taken as read:

Speech Com Prod (S.D.)

Taken as read:

Community Engagement

Taken as read:

The board discussed the up and coming visits from the different groups.

Technical Report – (B.R.)

Taken as read:

H&S Report (B.R.)

Taken as read:

Programming Report (BR)

B.R. reported that the output was scheduled to end of February.

Reports of songs being repeated were discussed and it was suggested that this is due to a lack of faded songs as most are classed as “Ends”.

Action: K.B. to carry out an ongoing audit of the database and update where required.

Finance Report (KB)

Taken as read:

3. Matters for Discussion –

Stocksbridge – (M.S. / A.M.)

A.M. informed the board that given the timescales involved he had asked for an urgent reply from our contact on our application to the Church Faculty.

A.O.B.

M.S. - None.

A.M. – none

B.R. none

J.R. – reported back on the newsletter. The Board agreed the content.

S.D. – None

Meeting closed at 20:42

Next Board Meeting – Tuesday 7th March – via zoom. 7.00 p.m.